

Diocese of Salt Lake City

CMGConnect

Safe Environment Existing Profile Login Instructions (Printing Certificates)

HOW TO PRINT A CERTIFICATE OF COMPLETION

Certificates of Completion are available to view, print, or download 24 to 72 hours after completion of training. To log back in, follow steps 1 and 2.

1. Select the following link: <https://saltlakecity.cmgconnect.org/>.
2. Select **Sign In Here** (upper right corner of screen).
 - Type: **Username***, press Enter.
 - Type: **Password***.
 - Select: **Log Me In**.

**Can't remember Username or Password?*

Contact Parish, School or Organization's Local Director of Safe Environment

3. Select: **My Trainings** on left side of screen. Select "Download Certificate". The **Certificate of Completion** will appear with the option to print or download.